



Cox Convention Center
Oklahoma City, Oklahoma
Thursday, October 7, and Friday, October 8, 2010

Frequently Asked Questions

How many people attend Encyclo-Media™?

We average around 3,000 participants and over 250 vendors at the conference. The audience is made up of about 1/3 library media specialists and 2/3 classroom teachers, teachers of the gifted and talented, counselors, administrators, and others.

What are the dates for Encyclo-Media?

Thursday, October 7, and Friday, October 8, 2010

Where is Encyclo-Media held?

Encyclo-Media will be held at the Cox Convention Center in Oklahoma City.

Who is eligible to present a breakout or Hot Spot program at Encyclo-Media?

Professionals specializing in the areas of librarianship, counseling, educating gifted and talented students, learning with technology, and general education are invited to be our speakers.

When will the online Program and Hot Spot Proposal forms be available, and how do I obtain a form?

Online Program and Hot Spot Proposal forms are now available on the [Encyclo-Media](#) Web site. For more information and guidelines for the Hot Spot programs, please click on the [Program Proposal](#) link on the Encyclo-Media Web site.

What is the Program and Hot Spot Proposal due date?

The deadline for Program and Hot Spot Proposals is **Wednesday, July 7, 2010**.

When and how will prospective speakers know if they are approved to speak at a breakout or Hot Spot session at Encyclo-Media?

Speakers will be notified by mail sometime in July or August.

What are the responsibilities of a Room Host/Hostess for breakout sessions, and how do I volunteer to be one?

Room Hosts/Hostesses are essential to the success of the Encyclo-Media conference. In general, the host's responsibilities are to introduce the speaker, to distribute evaluation forms to the participants, to inform the Encyclo-Media staff if there are difficulties with equipment, and to notify participants when the room is full. Online Host/Hostess registration is available on the [Encyclo-Media](#) Web site.

When will the Call to Exhibit form be available?

To obtain a Call to Exhibit packet by mail, contact [Perri Applegate](#), Instructional Support, (405) 521-3994. The Call to Exhibit packet will also be listed on the [Encyclo-Media](#) Web site when available.

When will online Registration be available, and how much does Encyclo-Media registration cost?

Online Registration is now available on the [Encyclo-Media](#) Web site. There will be no registration fee this year.

Is it possible to make hotel reservations now?

Hotel reservations can be made when conference dates are finalized. A list of conference hotels are now available on the [Encyclo-Media](#) Web site. When calling to register, remember to specify you are attending Encyclo-Media 30. Be sure to reserve your room early to receive conference rates.